



November 2009

THE ECHO

A MESSAGE FROM YOUR PRESIDENT DONNA POIRIER

Thank you for the opportunity to serve as your President for the second time. What an honor to carry out the duties of President for such an outstanding association.

The Fall Conference was another success. Our theme was technology, which fulfilled the 9 hour Michigan State University (MSU) requirement in that core competency. For those members who are not participating in MSU, you received credit for 9 hours for Operation Systems Management, one of the more difficult areas in which to obtain OACA credit for certification. Something new we provided was flash drives and a folder instead of a heavy binder. This was quite the hit with members and part of our commitment to "going green."

The 2010 Spring Conference will round out the final MSU competency, which is Essential Components, referred to as "the kitchen sink" of the competencies. This conference will be held at The Oregon Gardens from April 18-20, 2010, so please mark your calendars. Due to an overwhelming response, we will be running concurrent sessions so there should be something for everyone. We have some awesome educational sessions planned.

We are making plans for a graduation ceremony for those who will have completed their MSU education and Capstone experience. Currently, we are on track for 10-18 people to graduate at the 2011 Spring Conference. The MSU cycle will begin again next fall for those who have missed conferences. I am pleased to announce that OACA is used as a model for other state court associations, of "how to do things right", according to Dr. Maureen Connor of Michigan State University. This is one of many reasons I am proud to be a part of OACA.

I would also like to thank our vendors. Without them, OACA wouldn't be able to offer scholarships to our members. I hope you took the time to visit each booth and see what they can provide our courts. Above and beyond paying a fee, some vendors sponsored other items, such as refreshments and tote bags.

Finally, I would like to welcome the new board members and thank the outgoing board members for their dedication! This truly is a great group of individuals who gave their time to further the mission and vision of OACA. From the bottom of my heart, please know your hard work is much appreciated! 2009 was a trying year for us; we had to make some difficult and unpopular decisions but did so in a professional manner and are looking forward to the future.

Thanks to everyone who attended and helped make the conference successful! I look forward to another banner year and wish you all happy holidays!

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EDITOR'S NOTE

The ECHO is committed to accuracy in all of its content. If you see something that requires a correction or a clarification, please contact Molly Barrett at: barrettm@keizer.org



SECRETARY'S CORNER

NEED FUNDING TO ATTEND CONFERENCE? VENDOR SCHOLARSHIP'S ARE AVAILABLE!

The OACA Board was pleased to award Vendor Hardship Scholarships to several OACA members in October to attend the Fall conference in Newport. There is still vendor scholarship funds available to you as a dues paying member to attend the Spring conference in Silverton, at the Oregon Garden but first you have to apply.

The Vendor Hardship Scholarship is available to assist OACA members with conference expenses. The application period is open prior to each conference and applications are available on the OACA website, or by contacting the association Secretary.

Don't miss out on outstanding education opportunities due to lack of funding. Apply for a scholarship!

MEMBERSHIP

New Member Breakfast Highlights



THANK YOU ALL FOR ATTENDING! We had a wonderful breakfast this year with new members and the board all getting to know each other while enjoying a tasty breakfast. I encourage all new members or first time conference attendees to come have breakfast with us in the spring. It's a great way to learn the ropes and start a network of peers that will be one of your best resources. So come join us! I can't wait to meet you!

MEMBERSHIP DRIVE

OACA always welcomes new members and encourages our members to recruit new members from their colleagues and acquaintances. As an incentive for recruiting new members, the Association continues to offer some valuable rewards! Refer 3 new members in a year and your City will win a free annual membership! Refer 5 new members and your City will win a conference registration!

Just make sure the new member you refer writes your name on their application as the person who referred them. When you refer new members, everyone wins!



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CONFERENCE HIGHLIGHTS

Hello everyone! I would like to say a big thank you to everyone who attended the fall conference in Newport. It was so nice to see everyone again and meet new people! I hope everyone enjoyed themselves.

The conference committee will be hard at work again planning for the spring 2010 conference in Silverton. Please plan to join us at the beautiful Oregon Gardens. I'm sure it will be lovely in the spring.

I am also in the middle of planning future conference locations. It is becoming more and more expensive to book locations while keeping the cost to the members at a minimum. The board has decided to look at booking at one location for three spring conferences in a row and then traveling around for the fall conferences. We hope that will help with trying to lock in good rates! We try very hard to plan great conferences for our members and if you would like to get involved please do! Most of the members who filled out the questionnaires last fall and this spring said they like the coast and a few other locations so we will do our best to accommodate those requests. We are here to serve the membership to the best of our abilities and we appreciate that you all understand that!

More details to come on the locations of our future conferences. Please take the time to enjoy your family and friends over the holidays and everyday!

Take good care,

Christine Watts, Conference Vice President

OACA Certification

On behalf of the OACA Board, it was my honor to present OACA Certificates to the following people at our luncheon during the 2009 Fall Conference:

Cindy Triller, Albany Municipal Court – Certified Court Manager (level 1)
Angie Debban, Albany Municipal Court – Certified Court Manager (level 1)
Mary Stankey, Albany Municipal Court – Certified Court Manager (level 1)
Kim Tidball, Florence Municipal Court – Professional Court Manager (level 2)
Laurie Boyce, Aurora Municipal Court – Professional Court Manager (level 2)



Kim Tidball, our Director of Certification presented a session at the 2009 Fall Conference explaining the process of tracking educational credits. More and more people are taking advantage of the certification program as part of their professional development. Even if you are unsure at this time whether or not you plan to participate in the certification program, you should always have a Board member or speaker sign off on your certification logs after each session, as you cannot receive credit after the fact.

Congratulations to the recipients, we wish you much success in your profession!



Fall Conference Session Reviews

Municipal Court Rap Session – Traffic Only

Facilitators: Amy Anderson and Sue Ryan

As always, the Rap Session is one of my favorite features of the OACA conferences. I always come away with pertinent information that I can put to good use immediately. The informal exchange of information is both enjoyable and educational.

This session, the main topic of conversation was the \$45 surcharge imposed with HB 2287. Many questions were raised about the proper procedure for application of the charge, priority of application, etc. It was interesting to hear different interpretations of this new legislation and how different courts are handling it. Facilitator Amy was ready and helpful with clarifying ORS information.

Also discussed was the County Assessment and what percentage different cities are keeping, how they come to those amounts, etc.

Judge Aiken, City of Salem, attended the rap session and spoke briefly about a Justice Coordinating Committee in Salem that analyzes the right size of court staffing in relation to workload. Also mentioned was a Court Operations Survey, possibly available through NACM, that offers recommendations on how to upgrade your systems.

Reviewed submitted by: Sara Sol, Keizer Municipal Court

Municipal Court Rap Session—Traffic & Misdemeanor

Christine Watts opened up the session with a discussion about House Bill 2287. Many fees and administrative costs have been implemented, so it was really great to weed through some of the confusion. The great news is that in the Municipal courts, the money stays with the court!!!! Thank you Legislators!!! The bad news is that there is a "sunset" date of June 30, 2011. Hopefully more legislation will extend that date or even better, extend it indefinitely. We discussed most of the fees and costs that are included in this house bill, but if you need a refresher please go the website:

<http://www.leg.state.or.us/09reg/measpdf/hb2200.dir/hb2287.en.pdf>

Various fees were discussed as well. These fees include payment contract fees, suspension fees, and reinstatement fees, just to name a few. If your court is looking at more post a comment on the OACA board. It is a great forum to get questions answered and post new ideas.

We also discussed marijuana diversions, which court was doing them, how much was involved in the defendants getting the evaluation done, etc.

Another topic was amnesty. We learned that several courts have had amazing success with an amnesty program where defendants pay half of their fines on cases that are older than five years and the court writes off the balance. To get the word out to the defendants they utilized the newspaper and radio advertisement. They timed it in conjunction with tax season where refunds were most anticipated, APRIL, brilliant!!!

The session was very informative as well as fun. I really like the interaction between the members and how we are able to bounce thoughts and ideas off one another. Thank you Christine for being the mediator, you did a fantastic job!!!

Review submitted by: Suzanda Sterrett, McMinnville Municipal Court



Justice Court Rap Session:

In this session we touched on several topics. One topic was the Department of Revenue Collections. We talked about the process and how easy or difficult it may be for different courts to adopt this type of collection. Everyone had input as to what type of collections are working for them.

Another topic was the rules for adding a fee to all Credit Card Transactions. There was a handout with information showing how the Justice Courts can charge up to a \$5 fee for the transaction.

Reviewed by: Candy Ashby, Central Lane Justice Court

Information

Technology Keynote Plenary Session

Speaker: Andrea Henson-Armstrong

Flash drives and Wikis and IT, oh my!!! At the beginning of this presentation, all of this was quite overwhelming. Thank goodness for Andrea Henson-Armstrong who made this course educational as well as entertaining!!! I am sure that I am not the only one who heard some of these buzz words and thought to myself, "What in the world is she talking about?" I immediately thought that this was going to be way over my head, but Andrea kept my attention through the entire presentation as well as bringing up several ideas and concerns that our court needs to contemplate and try to figure out how to solve.

The group exercises really brought the members together and not only had us interact with people that we did not know, but also worked as brainstorming activities, as everyone knows, multiple brains are better than one. Exercise one involved reviewing your own personal knowledge, skills and abilities in regards to technology. Personally, from this exercise, I realized that I really don't know much in regards to the fundamentals, but I was not discouraged!!! Just realizing that this was an area that I needed to improve on allowed me to come back and ask "intelligent" questions so that I can gain more knowledge. Often times I find that I don't know what to ask, which can be frustrating at times. Because technology is always evolving and changing, it is always important to think big picture. If purchasing a software system or other type of technology, verify that it can be upgraded in the future and that it can be built upon, like the Lego effect that was discussed. Another important point is, "change for the sake of change is dispiriting." This means don't change the procedure, software, or technology just because it is available, really ponder if this type of change is going to have a positive effect. If it isn't better, faster, or easier, DON'T DO IT!!! Another key to the course was to open our eyes to who to go to for help. Exercise three was mapping who in your organization handles what type of technology. I think that everyone realized that in most cases, it is not just one person. Sometimes the key to getting something done efficiently is knowing where to begin.

I think that everyone in attendance could relate to some part of Hildalgo County's trial court's issues. It was educational to work in small groups and plan how to eliminate some of their problems. A good idea was to think and work along the spiral effect. This technique allows processes and technology to be implemented in phases instead of all at once. It also allows for continuous development and rethinking. The old approach was more of a waterfall effect, where everything was rolled out all at once. The new technique implements constant evolution and accountability to aid in our ever-changing society. We are in a fast moving, 24/7 world now and it is a challenge to keep up with all of the emerging technology, good thing that we have workshops like this and OACA to keep us all educated!! Thanks Andrea for a great course!!



Review submitted by: Suzanda Sterrett, McMinnville Municipal Court



2009 Legislative Updates

Speaker: Honorable Carl Myers

This was a very thorough, informative and timely session. Judge Carl Myers provided clarifying information on 2009 Legislative changes and Bills of interest specifically pertinent to local courts.

This session began with a summary of new legislation. The handout he provided us with was especially helpful, listing Senate Bill/House Bill numbers, Chapter numbers and their effective dates and also including a brief description of each item. Judge Myers was thorough in his explanations and answered all of our questions. He also provided us with some history on some of the legislation, some interesting and colorful legislative terminology and some helpful websites to gather more information.

Judge Myers encourages all clerks to regularly meet with their judges/attorneys/council (as appropriate) to keep updated on new laws. He reiterated the importance of keeping all in the loop with this.

As with some of the other sessions, the majority of time was spent addressing HB2287, which imposes a \$45 surcharge for all charges (except parking violations) on citations issued between Oct. 1, 2009, and June 31, 2011. As the Bill doesn't specify where in the City budget this amount is to be applied, Carl's hope is that we are able to persuade our cities to use at least some of this amount to better our courts, for training, court security, etc.

Review submitted by: Sara Sol, Keizer Municipal Court

Oregon E-Court - Improving Judicial Outcomes and Services

Presenter: Bud Borja

This session was basically about going paperless and having all records stored on computer systems. The speaker, Bud Borja, is the Chief Information Officer for the Oregon Judicial Department. He said that Oregon e-Court is moving from a case based computer system to a person based computer system. This system replaces paper files with electronic data. It is referred to as "paper on demand" rather than "paperless" which means a paper copy is still available but the electronic copy is considered the original. This type of system permits better access to the date by several users, permits more information availability and replaces paper files thereby reducing the need for storage.

The belief is that the benefits of Oregon e-Court will be fair and accessible justice services, there will be preservation of community welfare and it will inspire public confidence. It will be convenient, customizable and secure. Also, there will be a reduction in long lines at the court windows which frees up staff for in person users.



There are five pilot courts where this system is being or will be tested. Those courts are located in Yamhill County, Multnomah County, Jefferson County, Crook County, and Jackson County.

Overall, the session was very informative and seems practical if each court can eventually be tied into the database. It would be wonderful to search other court records for a particular defendant without the need to run a criminal history or call around to other courts for information.

Review submitted by: Marlene Leland, Lebanon Justice Court



OACA ANNUAL BUSINESS MEETING

SUNDAY, OCTOBER 18th, 2009

NEWPORT, OREGON

THE MINUTES ARE SUBJECT TO APPROVAL AT THE FALL 2010 BUSINESS MEETING

PRESIDENT, Sue Ryan- Present

PAST PRESIDENT, Carol Humphreys - Present

EDUCATION CO-VICE-PRESIDENT, Donna Poirier – Present

EDUCATION CO-VICE-PRESIDENT, Bonni Cook - Present

CONFERENCE VICE-PRESIDENT, Christine Watts – Present

ECHO, RESOLUTION & BY-LAWS VICE-PRESIDENT, Amy Anderson - Present

MEMBERSHIP VICE-PRESIDENT, Danah Harrington - Present

TREASURER, Jan Henry - Present

SECRETARY, Wendie Hamm- Present

DIRECTORS:

Kim Tidball - Present

Molly Barrett - Present

Trissie Penland - Absent

President Sue Ryan called the meeting to order at 12:26 p.m.

Secretary Wendie Hamm affirmed a quorum of OACA members were present.

President Sue Ryan welcomed all the members to the conference.

Karen McCulley motioned and Marlene Leland seconded the motion to waive the reading of the Annual Business Meeting minutes and to approve the minutes as presented. The motion passed unanimously.

President Sue Ryan called for the Education Report. Education Co-Vice President Donna Poirier reported we have received a \$15,000.00 Educational grant for the fiscal year 2010. We will be working with Steve Vitolo to set up education that ties in traffic safety and courts. Donna invites any ideas from the membership. We are on target to complete the MSU program at the spring 2010 conference. That will be the essential components of court which is an elective component. Working to have Jan Bouch be our speaker for that, but it is not confirmed yet. She spoke at our last conference. We have a graduation ceremony that we are planning for the spring of 2011. Dignitaries from MSU will fly out; we will have an actual commencement ceremony. We will have a MSU back drop and photographers. We did get a complement from Dr. Conner herself, she said that she using our organization as a model to refer other associations to in order to do thing correctly. We are currently on track to have about 10-18 people graduate. Donna encouraged the members to sign up for committees.



President Sue Ryan called for the Conference Report. Conference Vice President Christine Watts explained some of the conference changes. No binders anymore we choose to move things a head with technology and to start going green. We decided to go with thumb drives. They are 2g thumb drives. You can go back to your organization, down load the information on your computers and then you have a thumb drive to use any way you want. No meal tickets this time, we are trying something new. We will have a list and check

everyone off as they go through the line. That way you are not struggling with the tickets or having to remember to bring them. And it is another way of going green with less paper. One of the biggest changes is with the vendors; we normally have a vendor drawing. We are not going to do anymore due to some of the ethics laws. Christine reported we will be looking into the registration fees and other costs related to putting together each conference. The costs related to the conferences are going up but will try to keep the costs as low as we can. It could be booking at a hotel with multiple locations to possibly getting a better rate.

Christine invites any suggestions from the members to keep costs low or other locations to check into.

Christine encourages the members to attend every meal. Also reminds people to attend the Past President's receptions tonight from 6pm – 10pm in the rainbow room. It's the only banquet replacement that we have at this time.

President Sue Ryan called for the Membership Report. Membership Vice President Danah Harrington reported as of October 18, 2009, there are 170 active OACA members including 17 new members. Danah encourages the membership to use the Yahoo Group's website to post questions or concerns. It's a great way to get responses and answers from other members. If anyone is not yet a member of the group contact her and she will set it up.

President Sue Ryan called for the ECHO, Resolutions and Bylaws Report. ECHO, Resolutions and Bylaws Vice President Amy Anderson has nothing new to report.

President Sue Ryan called for the Treasurer Report. Treasurer Jan Henry reported that a copy of the annual Treasurer's Report is on your flash drives and for the A La Carte attendees will have a copy in their folders. Treasurer Jan Henry reported that the 2008 beginning balance was \$16,721.69. We had \$65,440.41 in income, \$66,676.39 in expenditures, with an ending balance of \$15,485.71. Jan thanked Angie Debban for all her help with the year end report.

Nominations for OACA President were opened. The nominee submitted from the committee was Donna Poirier. Nominations were called for from the floor. No nominations were made from the floor. Nominations for OACA President were closed.

Nominations for OACA Treasurer were opened. The nominee submitted from the committee was Jan Henry. Nominations were called for from the floor. No nominations were made from the floor. Nominations for OACA Treasurer were closed.

Nominations for OACA Education Vice President were opened. The nominee submitted from the committee was Bonni Cook. Nominations were called for from the floor. No nominations were made from the floor. Nominations for OACA Education Vice President were closed.



Nominations for OACA Conference Vice President were opened. The nominee submitted by the committee was Christine Watts. Nominations were called for from the floor. No nominations were made from the floor. Nominations for OACA Conference Vice President were closed.

Nominations for OACA Echo, Resolution, and By-Laws Vice President were opened. The nominee submitted by the committee was Molly Barrett. Nominations were called for from the floor. No nominations were made from the floor. Nominations for OACA Echo, Resolution, and By-Laws Vice President were closed.

Nominations for OACA Membership Vice President were opened. The nominee submitted by the committee was Danah Harrington. Nominations were called for from the floor. No nominations were made from the floor. Nominations for OACA Membership Vice President were closed.

Immediate Past President Carol Humphreys reported the nominations for five (5) Board Directors were opened. The five nominees submitted by the committee were Kim Tidball, Shawn Branson, Marlene Leland, Kathy Nida, and Lisa Tamlyn. Nominations were called for from the floor. No nominations were made from the floor. Nominations for the five (5) Board Directors were closed. Nominations for OACA Directors were closed.

Nominations for OACA Secretary were not opened this time as it is a two year position and was elected last year.

Immediate Past President Sue Ryan closed the nominations.

Member Kay Renfro moved and member Becky Robertson seconded a motion that the 2009-2010 Officers and Directors be elected as presented by acclamation. Motion carried unanimously.

President Sue Ryan declared the 2009 Annual Business

Meeting adjourned at 12:50 p.m.

Respectfully submitted,

Wendie Hamm, Acting OACA Secretary

The minutes were approved at the _____ Board meeting.

Wendie Hamm, OACA Secretary



A Note from Amy Anderson ~ Past ECHO, Resolutions, and By Laws Vice President ~

I'm sure you've heard the saying "all good thing must come to an end." Well, that statement rings true in my case. After 9 years of serving in some sort of capacity on the OACA board, and after considerable thought, I have decided to take a break.

I have enjoyed myself and have seen many changes over the years; not only in the Association but also within myself. Regardless of whether you are shy and afraid to speak in front of people or are confident and outgoing, being a part of the board is a fulfilling experience. When I first started on the board, I was extremely shy, but with the help of the great members involved, I was soon comfortable in my roll. If you have doubts you won't be able to do it, take it from me...It won't take long and you too will see a change!!

If you don't feel being a part of the board is for you, but want to be more involved in the association, we also have committee's you can help with.

In closing, I would like to thank the board and the association for allowing me to serve on the board as first a director and then your ECHO, Bylaws Vice President. I have enjoyed every minute of it and I know I have left this position in good hands with Molly.




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OREGON ASSOCIATION FOR COURT ADMINISTRATION
2010 MEMBERSHIP APPLICATION

The Oregon Association for Court Administration is a professional organization developed to provide educational opportunities for those individuals interested in the ongoing improvement of the administration of the courts in the State of Oregon. By your signature below, you signify your understanding that your membership in OACA is subject to the By Laws of the Association.

Name (Please Print)

Court or Agency

Title

E-mail Address

Mailing Address

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City State Zip

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Renewal

Active \$50.00

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Signature

Date

Referred by: _____

Annual dues are per calendar year (January 1 through December 31st) and must accompany this application. Membership in OACA is transferable if dues are paid with public funds and person terminates position and a written request is submitted.

Make check payable to OACA, and forward the application and dues to:

OACA TREASURER JAN HENRY

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LEBANON, OR 97355

An organization of court administration personnel, court clerks, court administrators and others striving to better court administration.

OREGON ASSOCIATION FOR COURT ADMINISTRATION
2009—2010 OFFICERS AND DIRECTORS

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